

Minutes of the Annual Parish Council meeting of Mortehoe Parish Council held in the Council Chamber, The Esplanade, Woolacombe on Monday May 18th 2015 at 6.30 p.m.

Present:

Members: E Bond, S Woodman, (Chairman) , D Barron, D Duffield, K Cook, and M Wilkinson.

Clerk: S Hocking and J Keiff.

Also Present: Councillor Davis (N.D.C.), J Woodward and 1 member of the public.

87/2015 Apologies for absence: Councillors: J Richards: P.C. Kirk and J. Fairhurst.(N.T.)

88/2015 Election of Chairman - Councillor Barron was duly elected as Chairman and the declaration of office was signed. *Proposed, seconded. APPROVED. Members thanked Councillor Woodman for his service as Chairman.*

89/2015 Election of Vice-Chairman: Councillor Cook was duly elected as Vice-Chairman and the declaration of office signed. *Proposed, seconded. APPROVED.*

90/2015 To confirm the appointments of representatives of committees and sub-committees currently formed.

Meadow Playing Fields

Councillors Richards, Wilkinson, Webb and Cook. (3 representatives required) Confirmed, as and when required.

ii) Woolacombe and Mortehoe Tourism Association

Councillors Richards, Woodman, Duffield (as P.C. rep. and Wilkinson (as N.D.C. Rep) – Confirmed.

91/2015 It was confirmed that the whole Council act as the Burial Board of the Parish of Mortehoe

92/2015 It was confirmed that Mrs S Hocking be appointed as the Proper Officer

93/2015 The council confirmed the appointment of the Responsible Finance as Mrs J Keiff

94/2015 Authorisation of signatures:

a) H.S.B.C. Bank Current Account

Confirmed - any two councillors to sign cheques and stubs.

b) Internal auditor – Councillor Woodman agreed to act as internal auditor,

95/2015 Appointment to the Parish Emergency Committee

Confirmed - The Chairman, Vice-Chairman, Councillors:

Webb, Richards, Barron and the District Councillors.

96/2015 Appointment of representative to serve on Woolacombe Hall 70 Committee . Confirmed - Councillor Wilkinson

97/2015 Appointment of representative to serve on the Mortehoe Village Hall Committee. Confirmed - Councillor Barron

98/2015 Appointment of representative to serve on the Board of Governors, Woolacombe Primary School. Confirmed : Councillor Duffield if required.

99/2015 Appointment of representatives to serve on the Housing Committee:

Confirmed: Councillors Cook, Wilkinson and Bond

100/2015 Appointment of representative to serve on the Heddon Trust:

Confirmed: Councillors: Bond and Wilkinson.

The meeting ended at 6 45 p.m.

Minutes of the meeting of Morteohoe Parish Council held in the Council Chamber, The Esplanade, Woolacombe, on Monday May 18th 2015 at 7.00 p.m.

**Present: Members: D Duffield, K Cook, J Richards, D Barron, (Chairman)
S Woodman, M Wilkinson and E Bond.**

Clerks: S Hocking and J Keiff

Also Present: Councillor: Davis D.C.C.; (N.D C.), J Woodward and 1 member of the public

102/2015 Apologies: Councillors: P.C. Kirk, J Fairhurst (N.T.)

103/2015 Guest Speaker – Mr John Woodward (Architects) Re: Parade House – Mr Roydon (owner of Parade House) outlined to members the recent planning history of Parade House and informed members of the deteriorating state of the house. Mr Roydon informed members that the most recent planning application was the subject of a planning appeal.

Mr Woodward outlined the proposed alternative plans for Parade House and demonstrated to members the different options open. These included alternative designs for the roof lines and situation of the two buildings on the eastern and western side of the main property. *Members asked a number of questions.*

104/2015 Public Speaking Time – there were no requests to speak.

105/2015 Police Report - there was no police report this month.

106/2015 Declaration of Interests

Councillor Bond declared a pecuniary interest in matters associated with the Meadow Pavilion until further notice as a family member was employed as a cleaner.

Planning Application 59347 Crows Nest - the clerk declared a personal interest in this application as an objector to the proposal.

107/2015 Minutes:

(The clerk pointed out to members that minute numbers were incorrect on these minutes and amendments would be made.)

It was Proposed to approve as a correct record and sign the minutes of the Parish Council Finance Meeting held on April 20th 2015 at 6.30p.m. in the Council Chamber. Seconded. PASSED UNANIMOUSLY

It was Proposed to approve as a correct record and sign the minutes of the Parish Council Meeting held on April 20th 2015 at 7 p.m. in the Council Chamber. Seconded. PASSED UNANIMOUSLY.

It was Proposed to approve as a correct record and sign the minutes of the Annual Parish Meeting held on April 22nd 2015 at 7 p.m. in Morteohoe Village Hall. Seconded PASSED UNANIMOUSLY.

108/2015 County Council Report Electoral Review of Devon County Council: Draft Recommendations – Councillor Davis spoke of her concerns regarding the proposed changes and the implications that the changes would have on both Morteohoe and West Down

Parishes which, under the new plans, would be included in the Illfracombe ward. She pointed out that the redesigned 'Combe Martin Rural' ward would include Parishes as far away as Molland and North Molton. *Members agreed to hold a meeting with West Down Parish Council and representatives from Illfracombe Town Council to discuss the options.*

Toilets A361 – Councillor Davis confirmed that it was the intention of the County Council to keep both sets of toilets open for the foreseeable future.

109/2015 Planning

59221 Removal of condition 4 (Holiday Occupancy) attached to planning permission 57347 to allow permanent residential occupation at Crows Nest, Upper Clay Park Road, Mortehoe, Woolacombe.

(The clerk drew members attention to two letters of objection to this application)

Members felt that the reasons given by N.D.C. for the imposition of Condition 4 remained valid and because of the topography of the garden space at this property questioned how much of the land was usable as an amenity space. They also felt that use of the building to allow permanent residential occupation would lead to an increase in the traffic use onto Chapel Hill. Members queried whether County Highways had been consulted on the new entrance. **Proposed REFUSUAL. Seconded. PASSED UNANIMOUSLY.**

52959 Rebuild chimneys, insert replacement windows & replacement of roof slates at 5 Adas Terrace, Mortehoe, Woolacombe.

Members had no objections to this proposal. **Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY.**

Planning Permission; Approved

58832 Conversion of 1 dwelling incorporating a 1 bed holiday apartment at Cleeve House Hotel, North Morte Road, Woolacombe.

58977 Formation of enclosed hard standing for four motor homes at

Europa Park, Woolacombe Station Road, Woolacombe.

58982 Retrospective application for extension to retaining wall at Europa Park, Woolacombe Station Road, Woolacombe.

58817 Variation of condition 2 (use restriction) attached to planning permission 44691 to allow 5 year temporary change of use to a workshop & storage of machinery for personal use at

Land at Station Road, Woolacombe.

58921 Alterations & extensions to dwelling at Falbala, Western Rise, Woolacombe.

Planning Permission Refused: None

Planning Application Withdrawn: 58637 Erection of new dwelling at land adj. Farthings, Bay View Road, Woolacombe.

Certificate of Lawfulness 19 Sealands, Station Road, Mortehoe.

Members confirmed that the house had been occupied for over ten years and had no objections to it becoming permanent accommodation providing the building complied with building regulations.

110/2015 District Council Report

Planning – Councillor Wilkinson reported to members of his attendance at meetings with planning officers regarding applications for Mortestone and the Narracott.

Full Council Meeting – Councillor Wilkinson reported that the first full meeting of the new council would be on Thursday 21st May.

111/2015 Questions for the National Trust

The selling of ice cream and N.T. membership on Combesgate Beach. - members had no objection to the pedestrian selling of ice-creams by National Trust wardens promoting the membership of the organisation.

Advertising at the T.I.C. – members asked to see more details regarding the placing of advertisements and flags outside the Centre before granting permission.

Supply of electricity to Marine Drive – members agreed to a further meeting with the Trust regarding the proposed supply of electricity to the car park.

112/2015 Correspondence: i) Letter from Devon Association Local Councils:

Training Courses. – *Noted*

ii) Barnstaple Town Council Being a Better Councillor Course Wednesday 10th June or 20th June. – *noted*

iii) New County Division Boundaries - Councillor Davis has emailed today (13th May) raising concerns about the proposed changes to the boundaries which will have major implications for our Parish. To view the changes by visiting the Devon County Council Website or <https://consultation.lgbce.org.uk> The public consultation ends on July 6th iv)

Invitation from the R.N.L.I. for Friday June 26th at 2.15 p.m. – the chairman agreed to attend the event on behalf of the council.

iv) Letter from the Chairman of Woolacombe Village Hall Management Committee – members thanked the chairman for the his letter and update plus the invitation to the ‘Lost Tales of Devon’ on Sunday 24th .

113/2015 Register of Outstanding Matters

Dog Warden – in a joint approach with Woolacombe Primary School, notices have been sent out to parents regarding dog fouling on the school path and Meadow and the dog warden is due to carry out patrols of the area.

Parking in Woolacombe – a request has been submitted for further discussion with Mr James Anstee regarding parking regulation in the village.

Woolacombe Allotments – a key safe has been positioned outside the referee’s door at the Pavilion for the use of allotment holders for a trial period as agreed at the April meeting.

Coastal Path Footpath 16 – the National Trust have inspected the path and recommend further discussions on possible options with the County Council and the owners of Castle Rock. A meeting with the County Footpath/Coastal Path officer has been requested. The problems with Footpath 9 and the Footpath 6 will also be discussed.

Provision of a Defibrillator for Woolacombe - a joint application will be submitted to the Fullerbrook community fund for the provision of the facility at a site still to be decided in Woolacombe.

114/2015 Neighbourhood Planning Agenda Item 12 – Members agreed to form a sub committee to investigate the formation of a draft plan.

115/2015 Mortehoe Cemetery Fees – members agreed to increase the fees in line with those of North Devon Council. *Proposed APPROVAL Seconded. UNANIMOUS*
Exclusive Rights – it was agreed to limit the time limit of the reservation of a grave space to 30 years instead of the current 75 years and to increase the fees in line with North Devon Council *Proposed APPROVAL. Seconded PASSED 5 IN FAVOUR TO 3 AGAINST*

116/2015 Audit Report - Internal Audit Report and approval of the Annual Governance Statement -Members considered the auditors’ report and congratulated the Responsible Finance Officer for her work. The clerk was asked to write a letter of thanks to the Auditor. It was *Proposed that the outgoing Chairman sign the completed Audit Return as an accurate record of the Parish Council’s finances. Seconded. APPROVED. UNANIMOUS.*

117/2015 Co-option of a Parish Councillor - the clerk reported that there had been no response to the recent advert regarding Co-option. Members agreed to seek a suitable person willing to serve as a councillor.

118/2015 Matters Brought Forward with the Consent of the Chairman – White Lines – the clerk was asked to report fading white lines on the Esplanade; Convalescent Corner; The Fortescue and the Woolacombe Bay Hotel.
Mobile Phone signal at Mortehoe – the Chairman reported that B.T. currently had no plans to install high speed fibre optic links for Mortehoe village classing it as an ‘isolated rural community’
Marine Drive Car Park - members reported on new number plate recognition machines installed in car parks at Dartmouth. It was agreed to investigate.

119/2015 Licence Applications: None

120/2015 Cheques for Approval and Signature.

The following cheque was signed prior to the meeting by two members:

28	103959	Mr K Ash	1,653.46
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The following cheques were signed by two members at the meeting:

18	103960	Inland rev; Month 1	1,036.92
18	103961	R. Walker	657.54
18	103962	D Hodges	718.69
18	103963	S Hocking	1,207.77
18	103964	J Keiff	221.05
18	103965	BFS	72.60
18	103966	Playdale	234.00
18	103967	GCSS.	33.28
18	103968	J&J Bins	69.33
18	103969	S McCarthy	100.00
18	103970	Plandscape	79.94
18	103971	Simpsons	1,250.02
18	103972	Jewsons	81.98
18	103973	S.W.W.	107.94

18	103974	New Forest Energy	1,290.00
18	103975	Woolacombe Village Hall	100.00
18	103976	Petty Cash	40.00

Part 2

Correspondence not requiring discussion is available in the Council Chamber

Part 3

Confidential Matters

Correspondence to Note:

- 1. Devon Talk - D.C.C. Magazine plus Monthly News Round-Up.**
- 2. Village Green**
- 3. Junk Mail - Community Recycling Network**
- 4. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon**
- 5. Devon Senior Voice - Newsletter.**
- 6. Health Watch Voices**

Yours faithfully

Sally Hocking

The minutes of previous meetings are available from the Parish Clerk

The order of the agenda items may be altered with the consent of the chairman

Date of the next meeting:

June 15th Parish Council Meeting at The Council Chamber at 7 p.m.

The meeting ended at 8.40 p.m.