

**Minutes of the Annual Parish Council meeting of Morteheo Parish Council held in the Council Chamber, The Esplanade, Woolacombe on Monday May 19<sup>th</sup> 2014 at 6.30 p.m.**

**Present:**

**Members:** E Bond, S Woodman, (Chairman) J Richards, D Barron, D Duffield, K Cook, and M Wilkinson.

**Clerk:** S Hocking and J Keiff.

**Also Present:** Councillor Davis (N.D.C.) and 1 member of the public

**92/2014 Apologies for absence: Councillors: Lamb, Webb and Barker. P.c. Kirk and J. Fairhurst and S Mulberry (N.T.)**

**93/2014 Election of Chairman** - Councillor Woodman was duly elected as Chairman and the declaration of office was signed. *Proposed, seconded.*

**APPROVED.**

**94/2014 Election of Vice-Chairman:** Councillor Barron was duly elected as Vice-Chairman and the declaration of office signed. *Proposed, seconded. APPROVED.*

**95/2014 To confirm the appointments of representatives of committees and sub-committees currently formed.**

**Meadow Sports Project**

Councillors Richards, Wilkinson, Webb and Cook. (3 representatives required) Confirmed, as and when required.

ii) Woolacombe and Morteheo Tourism Association

Councillors Richards, Duffield and Wilkinson (as N.D.C. Rep) – Confirmed.

**96/2014** It was confirmed that the whole Council act as the Burial Board of the Parish of Morteheo

**97/2014** It was confirmed that Mrs S Hocking be appointed as the Proper Officer

**98/2014** The council confirmed the appointment of the Responsible Finance as Mrs J Keiff

**99/2014** Authorisation of signatures:

a) H.S.B.C. Bank Current Account

Confirmed - any two councillors to sign cheques and stubs.

b) Internal auditor – Councillor Woodman agreed to act as internal auditor,

**100/2014** Appointment to the Parish Emergency Committee

Confirmed - The Chairman, Vice-Chairman, Councillors:

Webb, Richards, Barron and the District Councillors.

**101/2014** Appointment of representative to serve on Woolacombe Village Hall Committee. Confirmed - Councillor Wilkinson

**102/2014** Appointment of representative to serve on the Morteheo Village Hall Committee. Confirmed - Councillor Barron

**103/2014** Appointment of representative to serve on the Board of Governors, Woolacombe Primary School. Confirmed : Councillor Duffield

**104/2014** Appointment of a liaison representative to serve on the Residents' Association Committee. *the committee no longer in existence*

**105/2014** Appointment of representatives to serve on the Housing Committee:

Confirmed: Councillors Cook, Wilkinson and Bond

**106/2014** Appointment of representative to serve on the Heddon Trust:

Confirmed: Councillors: Bond and Wilkinson.

The meeting ended at 6 45 p.m.

**Minutes of the meeting of Morteohoe Parish Council held in the Council Chamber, The Esplanade, Woolacombe, on Monday May 19<sup>th</sup> 2014 at 7.00 p.m.**

**Present: Members: D Duffield, K Cook, J Richards, D Barron, S Woodman, (Chairman) M Wilkinson and E Bond.**

**Clerks: S Hocking and J Keiff**

**Also Present: Councillor: Davis D.C.C.; P Barker (N.D C.) and members of the public**

**107/2014 Apologies: Councillors: Lamb Webb and barker P.C. Kirk, J Fairhurst and S Mulberry (N.T.)**

**108/2014 Guest Speaker – Mr Robert Sawyer from Ashlar Development Re: Narracott Grand** – Mr Sawyer outlined the proposed changes to the plans for the development and the reasons behind those changes. Mr Sawyer also gave members a detailed plan for the schedule of works at the premises and the temporary access which will be created to enable building work to take place at the rear of the property. Mr Sawyer envisaged the building work to be completed in approximately two years with the restaurant opening in 2015.

*Members asked a number of questions regarding the work schedule and the possible effect on traffic and businesses in Woolacombe. Mr Sawyer assured members that major building works would not take place between May and the October half term.*

*Members thanked Mr Sawyer for coming to the meeting.*

**109/2014 Public Speaking Time**

**Mr C Ariss – Re Europafest** – Mr Ariss asked for the council's support regarding noise complaints from the recent music event at Europa Park on May 3<sup>rd</sup>. Speaking on behalf of fellow residents, Mr Ariss complained of loud music and disorder stemming from the site. *Members also reported a number of complaints and asked the clerk to contact the Licensing Office to pass on the complaints and to ask that future requests for licences be rejected and a more proactive monitoring of sound levels to take place of activities at the site.*

**110/2014 Police Report** – The following report was read out by the clerk on behalf of P.C. Kirk.

**Crime Figures** - Reported crimes in the Parish. Between 01 April and 11 May 2014 there have been 4 reported crimes, two theft and two criminal damage. This compares to 11 reported crimes for the same period last year.

**EuropaFest** - We received several noise complaints following Europafest on 3 May and have been liaising with Environmental Health office at the council in connection with this. We will continue to liaise with EHO and Licensing to try and ensure this does not happen in the future

**111/2014 Declaration of Interests -**

**Planning Application 57347 Crow's Nest.** – the clerk declared an interest in this application as a near neighbour

**112/2014 Minutes**

*It was Proposed to approve as a correct record, and sign the minutes of the Parish Council Finance Meeting held on April 22<sup>nd</sup> 2014 at 6.30 p.m. at the Council Chamber. Seconded. APPROVED UNANIMOUSLY.*

***It was Proposed to approve as a correct record, and sign the minutes of the Parish Council Meeting held on April 22<sup>nd</sup> 2014 at 7. p.m. at the Council Chamber. Seconded. APPROVED UNANIMOUSLY.***

***It was Proposed to approve as a correct record, and sign the minutes of the Annual Parish Meeting held on April 24<sup>th</sup> at Woolacombe Village Hall 2014 at 7.30 p.m. Seconded. APPROVED UNANIMOUSLY.***

### **113/2014 County Council Report -**

**County Libraries** – Councillor Davis reminded members that the consultations discussed at the April meeting ended on 17<sup>th</sup> of April and that details of the proposals and information about engaging with the consultation will be available online at [www.toughchoices.co.uk](http://www.toughchoices.co.uk) April.

### **Devon calls for more resilient transport networks**

Devon County Council has issued a report highlighting the need for greater Government investment to provide more resilient transport networks.

The Extreme Weather Resilience Report focuses on the winter storms from December 2013 to February 2014 and its impact on the region's communities, infrastructure, transport links and local economy. It details how the collapse of the sea wall at Dawlish in February resulted in 7,500 full or part service cancellations to and from west of Exeter St David's, and how the maintenance backlog on Devon's 8,000 mile highway network, which is bigger than any other local authority in the country, has escalated to an estimated £767 million.

In order to adapt to the increased likelihood of future extreme events, the report clearly identifies that strategic rail and highway interventions are needed in order to maintain vital connectivity for Devon, Somerset, Plymouth, Torbay and Cornwall.

It recommends that:

- The current emphasis on A and B roads needs to be maintained, with additional funding required for the C road network to make it safe and more resilient. The unclassified road network also needs to be reduced and made safe with additional funding, new maintenance methods and greater community involvement.
- The £31.3 million resilience improvement programme by Network Rail should be implemented immediately and long term resilience solutions should be identified on the Somerset Levels.
- Increased funding and support is needed for Lead Local Flood Authority flood risk management measures of approximately £1 million per annum for new studies, scheme preparation and to undertake small scale improvements. This increased funding would be used to tackle new recovery and resilience requirements, on top of the backlog of existing and planned work.

Devon County Council Leader [Councillor John Hart](#) announced at May's Cabinet meeting that the report would be issued to MPs. He said: "This report highlights the cost of the damage from the last two winters and the toll its taken on our transport networks. The Devon economy, and that of the wider South West, cannot afford to be cut off from the rest of the country again. We also have a significant funding gap which, in the event of any future severe weather events, leaves parts of the network vulnerable to damage and further disruption. During these times of severe financial pressures, additional support is needed now to carry out lasting repairs rather than having to mend and make do."

The number of potholes repaired on Devon's roads is around 2,000 during an average month. This jumped to more than 7,500 in January, 7,900 in February and over 10,500 in March. To tackle the problem, pothole repair teams across the county have been increased from 13 to

over 40, with an extra 64 staff enlisted to carry out repairs at an additional cost of around £93,000 a week.

**Esplanade Pot Holes** – Councillor Davis reported that she had submitted a bid for the repairs to the potholes on the Esplanade.

**Mullacott Flooding** - no date has yet been set for the completion of this work.

**Spreacombe** - Councillor Davis agreed to investigate the provision of a new sign to prevent unsuitable vehicles from being sent on this road by satellite navigation systems.

### **114/2014 Planning**

*(The clerk drew members attention to two copied letters of objection)*

**55568            The provision of two intermediate rent house (affordable) & the provision of four open market house together with formation of access and car parking (amended description & plans) at Land adjacent to Woolacombe Station Road, Morteheo.**

Whilst members were pleased to see an affordable element within these plans, they repeated a number of earlier concerns regarding plans for this site:

1. They felt that the visual impact of the proposal on a previously designated ‘open green space’ was detrimental to the area . Members regretted the loss of trees planted on the open space and the impact of the proposed development on the views of open fields and surrounding at the entrance to the village.
2. They felt that the increased usage of the vehicular access could pose a potential danger on the sharp corner, which already had the potential hazards of entrances to both the garage and a popular public house. They felt that the concerns raised by Mr Paul Young in his letter of the 17/05/2013 had not been adequately addressed with the present proposal. They felt that all the conditions specified by Mr Young should be satisfied before permission was granted.
3. Members also expressed concerns about the design of the houses and felt that they were unsympathetic to the historic street scene and felt that the number of properties within the site represented an over intensification of plot.

***Proposed REFUSAL. Seconded. PASSED UNANIMOUSLY.***

*(The clerk drew members attention to copied letters of objection)*

**57297            Conversion of garage into dependent relative annex at Bracken Corner, Morteheo.**

Having viewed the site in April 2013, members repeated their earlier concern regarding the use of the building as ancillary accommodation especially in the light of the conditions laid down in the approval notification in May last year.

1. Members felt that the condition set down by the planning officer regarding any future change of use of the garage into a dwelling should be adhered to .
2. They felt that the development of the garage into a dwelling should be classed as a back land site and the lack of proper road frontage and the sub standard access merited refusal.
3. They also felt that the granting of permission for the dwelling in such a sensitive landscape could set a precedent for many people in similar protected landscapes to apply for planning permission for a dwelling in their back garden.

***Proposed REFUSAL Seconded. PASSED UNANIMOUSLY***

**56934            Demolition of one dwelling & erection of five flats together with associated works at Panorama, Rockfield Road, Woolacombe.**

Members had no objections to the application providing that the proposed changes did not impact on the road width adjacent to the property.

**Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY.**

*(The clerk drew members attention to copied letters of objection)*

**57347 Erection of unit of holiday accommodation at  
Crows Nest, Upper Clay Park Road, Morteheo.**

Members felt that the change in use of the proposed building would result in additional traffic on the very narrow lane and the dangerous junction of Upper Clay Park Road. They felt that the proposal represented an over intensification of the plot.

**Proposed REFUSAL. Seconded. PASSED unanimously.**

*(The clerk drew members attention to copied letters of objection)*

**57266 Extension & alterations to dwelling at  
The Willows, Morteheo Station Road, Morteheo.**

Members were concerned at the possible loss of privacy amenities for surrounding properties stemming from overlooking possibilities from those on the proposed balcony. They were also concerned that the granting of permission would set a precedent for similar proposals in the area.

**Proposed REFUSAL. Seconded. PASSED UNANIMOUSLY.**

**Planning Permission Received:**

**57117 Part retrospective application for rebuild of chimney stack at  
2 Adas Terrace, Morteheo.**

**57086 Extension and alterations to dwelling with erection of garage at  
Woodford House, North Morte Road, Morteheo.**

**57070 Side extension to dwelling at  
Downlands, Beach Road, Woolacombe.**

**56883 Erection of 12 flats with associated landscaping works & car parking at  
Land adjacent to Sandy Lane Court, Sandy Lane, Woolacombe.**

**57176 Extension & alterations to dwelling together with erection of garage at  
Peacehaven, 2 The Grove, Woolacombe.**

**57207 Demolition of one existing & erection of one new dwelling together with  
associated landscaping works at Wayside, Upper Clay Park Road, Morteheo.**

**Planning Permission Refused: None**

**115/2014 District Council Report**

**Certificate of Lawfulness for Driftwood, Headland View Avenue** – Councillor Wilkinson informed members of the newly issued notification regarding this property.

**West Hill Solar Farm, West Down** – Councillor Wilkinson informed members of the forthcoming application for the solar farm on fields adjacent to the A361.

**116/2014 Questions for the National Trust –**

**Forthcoming Retirement of Mr S. Mulberry** - the clerk was asked to write to Mr Mulberry expressing the good wishes of the council for Mr Mulberry and to thank him for the support that he had given the council over many years.

**117/2014 Correspondence:** i) **Letter from E Hydleman Re: Barton Farm Solar Application** – whilst members sympathised with Mrs Hydleman, they regretted that, as a local authority, they could not be involved in such matters.

i) **Letter from Mr K Miles Re; Local Government Law** – Members agreed that they would look at the matter again once further guidance had been issued by N.D.C.

ii) **Letter from P.C. Kirk Re: Marine Drive** – members agreed to issue P.C. Kirk with a Parishioner's Permit.

iii) **Western Power Emergency Advice and Kit** – It was agreed to publicise the suggested emergency kit as suggested by Western Power.

iv) **Letter from E Lyon Re: Morteheo Cemetery.** – Members agreed to Mrs Lyon's request on the ground that close family members were already buried in the cemetery.

v) **Non Domestic Rating Hearing for Combesgate Toilets-** the date for the consideration of the appeal has commenced with a target date for completion of the 27<sup>th</sup> June.

### **118/2014 Register of Outstanding Matters Agenda Item 12**

**Morgan Sindall** – the clerk informed members that a meeting was held with the Chairman, clerk and representatives from Morgan Sindall to discuss the parking arrangements for the school building works. It was agreed that there was to be no building materials to be placed on the car park and the builders took up the offer made by the National Trust for contractor vehicles and cars to be parked on the hard track on the Meadow. The site foreman has been issued with a key and requested that the gate be kept locked to prevent unauthorised parking on the Meadow. It was also agreed to monitor the success of this arrangement.

**Co Responder Scheme in Woolacombe.** - a letter has been sent to the head of Devon & Cornwall Fire Rescue services requesting information regarding the future of the Co – Responder Scheme in the community. A copy was sent to Nick Harvey

**Woolacombe Pharmacy** – a formal letter from the council expressing support for the pharmacy has been sent to Mr and Mrs Gould and a copy sent to Nick Harvey.

**Meeting with Nick Harvey and Grahame Watson.** - the Chairman, Councillor Wilkinson and the clerk attended a meeting with Mr Harvey, M.E.P.Graham Watson and representatives from the National Trust at Rockham Bay. The meeting was to discuss the problems caused by the winter storms and the closure of footpaths and beach access within the Parish. Mr Harvey and Mr Watson agreed to lobby for additional funding to assist with the expense of re-opening the footpaths and the construction of new access to Rockham and Grunta.

**County Footpath Officer** – visited the office on Thursday 8<sup>th</sup> to discuss the footpaths and in particular, the damage to the sea wall on the Greensward at the entrance to the steps on Footpath 16.

**Dog Bin** – following the deterioration of the metal lid to the dog bin on Combesgate Green, Mr Brian Watts has replaced the lid and welded the new section onto the bin. This has avoided the council in the expenditure for the replacement of the bin.

**Wreath Laying** - a ceremony will take place on June 6<sup>th</sup> on the Greensward at 6.30 a.m. to commemorate the 70<sup>th</sup> Anniversary of the D Day Landings. All are welcome to attend.

**119/2014 Meadow Pavilion** - the clerk reported that following an electrical problem at the Pavilion, that she and the Chairman had visited the facility on May 13<sup>th</sup> and have drawn up the following list of suggested improvements:

1. Spring cleaning of the interior

2. Replacement of tables with Go-Pac or similar light-weight stacking tables
3. Purchase of vanity unit mirror in referee's changing room and main toilet.
4. Purchase of basic china and cutlery to encourage the hiring of the venue for community events
5. Work party to spring clean the facility

**Electrical Repairs** - the electrician has carried out PAT testing of the equipment in the kitchen of the Pavilion and the replacement of damage outside lighting units and two new extractor fans.

It was agreed to hold a work day on Wednesday 11<sup>th</sup> June at 9.30 a.m.

#### **120/2014 Matters Brought Forward with the Consent of the Chairman**

**Golden Coast blocked drain** – the clerk was asked to report the blocked drain or culvert on the edge of the main road which exacerbated drainage problems further down the hill

**School Parking** – in a joint initiative with Ilfracombe Council it was agreed to target parents of children at Woolacombe School regarding the safe parking and dropping off of children at the school.

**Auction Field** – the clerk was asked to contact the enforcement officer regarding activities taking place at the site.

**Mortehoe Grass Verges** – it was agreed to contribute £50 towards the mowing costs of the verges in and around the village centre.

**R.W.E.** – have announced that they will be pulling out of Britain altogether.

**Beach Approach** – the clerk was asked to write to the Woolacombe Bay Hotel to request the cutting back of the hedge and bank on the beach approach road as the yellow lines on this section of road were currently obscured.

**Photos in Council Chamber** - it was agreed to set aside an area of the chamber to display photos of memorable events regarding council activities and achievements.

**Tarka Trail Road Sign** – the clerk was asked to report the special road sign by the Fortescue which had fallen down.

#### **121/2014 Licence Applications: None**

#### **122/2014 Cheques for Approval and Signature.**

The following cheques were signed prior to the meeting by two members :

29	103694	Mr K Ash	1,638.92
5	103695	Mr M Harrison	146.77
5	103696	Petty Cash	50.00
5	103697	Mortehoe In Bloom	300.00
5	103698	W. In Bloom	300.00
5	103699	Mortehoe Musuem	100.00
	103700	Cancelled	

The following cheques were approved and signed at the meeting:

19	103701	S.W.W.	160.90
19	103702	PLandscape	78.00
19	103703	A Tac Cleaning	501.90
19	103704	J & J Bins	69.33
19	103705	Staples	120.85
19	103706	G.C.S.S	81.43
19	103707	W &M. Luncheon Club	225.60
19	103708	Simpsons	194.46

19	103709	Plandscape	449.63
19	103710	Inland Rev	884.89
19	103711	Mr R Walker	593.72
19	103712	J Keiff	224.98
19	103713	S Hocking	1,176.44
19	103714	Cancelled	
19	103715	D Hodges	740.72
19	103716	N. T.	30.00
19	103717	Acculine	1,120.00
19	103718	Town Farm	40.00

### Part 2

Correspondence not requiring discussion is available in the Council Chamber

### Part 3

#### Confidential Matters

#### Correspondence to Note:

1. Devon Talk - D.C.C. Magazine plus Monthly News Round-Up.
2. Junk Mail - Community Recycling Network
3. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon
4. Devon Senior Voice - Newsletter.
5. Health Watch Voices

Yours faithfully

*Sally Hocking*

*The minutes of previous meetings are available from the Parish Clerk*

*The order of the agenda items may be altered with the consent of the chairman*

**Date of the next meeting: Monday June 16<sup>th</sup> at 7 p.m.**

The meeting ended at 8.44 p.m.