

**Minutes of the meeting of Morteohoe Parish Council held in the Council Chamber, The Esplanade, Woolacombe, on Monday September 15<sup>th</sup> 2014 at 7.00 p.m.**

**Present: Members:** G Webb, S Woodman, (Chairman), K Cook, D Barron, D Duffield, M Wilkinson and E Bond.

**Clerks:** S Hocking

**Also Present:** Councillor A Davis (D.C.C.), P.C. Kirk and 4 members of the public

**176/2014 Apologies: Councillors: Barker (N.D.C.)**

**Councillors: Richards ; Lamb and J Keiff.**

**J Fairhurst and S Mulberry (N.T.)**

**177/2014 Public Speaking Time –**

**Mr Seckington Re Planning Application 57579 The Nook**

Mr Seckington voiced concerns regarding the accuracy of the plans and the measurements contained therein. He also expressed concern on behalf of his daughter who lived in the adjoining property regarding the practicalities of construction and the closeness of the proposed property to the neighbouring properties.

**M Jenkins Re: Planning Application 57579 The Nook** – expressed continuing concerns regarding the inaccuracies contained within the plans and drawings. He felt that the planned building still represented an over intensification of the plot and that no judgement could be made regarding comparisons of the height of the proposed house in relation to adjoining properties. Mr Jenkins complained that the three dimensional drawing distorted the reality of the proximity of the proposal with adjoining properties.

**Mr N Loft Re: Planning Application 37701 3 Chichester Park** – Mr Loft expressed his concerns regarding the plans and landscaping works ongoing at the property. Mr Loft felt that the proposed changes at the property lead to issues of both privacy, overlooking and loss of light. He was concerned at the lack of drainage of the ongoing landscaping work and the impact of the construction of new fences at the property.

**Mr Peregrine Mears / Mr Justin Watts -Architects for Mr R Lancaster Re:**

**Woolacombe Bay Holiday Park Club House** – Mr Mears outlined to members preliminary plans for the replacement of the current club house on the site with a new lower building which they hoped would be more sympathetic to the surrounding countryside. *Members welcomed the new plans and hoped to be closely involved with the project. They thanked Mr Watts and Mr Mears for coming the meeting.*

**178/2014 Police Report**

**Crime Figures** - P.C. Kirk informed members of the following reported crimes:

**2014 July (12) August (13) September( 5)**

**2013 July (23) August (14) September (6)**

P.C. Kirk reported that many of the crimes involved theft of unattended items. There was one motor incident and a neighbourhood dispute.

**Telephone Scam** - P.C. Kirk warned those present to be on their guard following a number of incidents in the area involving the impersonation of metropolitan police officers.

**Policing over the summer** – P.C. Kirk reported that there were no incidents over the Bank Holiday weekend and a generally quiet summer in policing terms.

**School Parking** – P.C. Kirk reported that the police were currently working with the school to encourage parents to park lawfully and safely at the school.

**Anti Social Behaviour Crime and Police Act** - P.C. Kirk informed members that the Police and licensing office were looking into the new powers of the forthcoming new

legislation as to whether it may benefit the Parish. It is understood that multi agency enforcement can be undertaken. The new law is not due to come into force until next month.

*(Members suspended standing orders and voted to allow Mr D Jenkins to speak under Public speaking 176/2014)*

#### **179/2014 Declaration of Interests –**

**Councillors Duffield and Woodman declared a personal interest in 190/2014 Meadow Playing Fields**

#### **180/2014 Minutes:**

***It was Proposed To approve as a correct record and sign the minutes of the Parish Council Meeting held on August 18<sup>th</sup> 2014 at 7 p.m. Seconded. APPROVED UNANIMOUSLY.***

#### **181/2014 County Council Report –**

**Tarka Trail – Councillor Davis reported on the application and described the proposed route of the missing link to the trail and hoped that members would support the application.**

#### **182/2014 Planning**

**57701 Extension to dwelling & conversion of garage & proposed boundary treatment & landscaping to rear garden (amended plans & description) at 3 Chichester Park, Woolacombe.**

**(The clerk drew members attention to two letters of objection)**

Members agreed to hold a site meeting on Tuesday 16<sup>th</sup> September at 4.30 p.m.

**57579 Demolition of existing bungalow & erection of detached house (amended plans) at site of the Nook, Mortehoe Station Road, Mortehoe .**

**(The clerk drew members attention to 4 letters of objection)**

Members continued to have concerns regarding this application particularly in the accuracy and quality of the plans.

1. Despite the changes to the plans members felt that bulk of the proposed building still represented an over intensification of the plot and would lead to a loss of amenities for the neighbouring properties.
2. They felt that the extension to the rear of the property, beyond the present building line, could lead to a loss of privacy and light to the neighbouring property at Torville. Members queried whether the loss of light could have a possible detrimental effect on the photo voltaic panels fitted on the roof.
3. Members questioned the accuracy and quality of information provided with the plans and regretted the omission of any height details or comparison with the roof heights of adjoining properties. Members felt that a proper survey of the plot should be undertaken to take account of the accuracy of boundary measurements and the proximity and size of neighbouring buildings.

***Proposed REFUSAL. Seconded. PASSED UNANIMOUSLY.***

**57953 Conversion, alteration and redevelopment to form Apart Hotel comprising 55 No. holiday let apartments; hotel reception and administration area: cleaning and portorage areas; restaurant with ancillary bar; visitors games room, surf board store, other hotel facilities, basement level parking area; and associated works at The former Narracott Grand Hotel, Woolacombe.**

Members welcomed the new plans and the investment into the community that the plans represented. They hoped that work would commence as soon as possible and requested that work should begin on the façade of the hotel as a priority.

***Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY.***

**SP/DCC/3699/2014 Town and Country Planning General Regulation 3  
Construction of a walking and cycling trail at  
Willingcott to Buttercombe Lane, West Down, Woolacombe.**

Members welcomed the plans and the new section of the Tarka Trail . They felt that the new facility would prove beneficial to businesses in the community and throughout North Devon.

***Proposed APPROVAL. Seconded. PASSED UNANIMOUSLY.***

**Planning Permission Received:**

**57932 Application for a non-material amendment to planning permission 56883 erection of 12 flats with associated landscaping works & car parking in respect of omission of front lower boxes and installation of pull-out ladders at Land adj. Sandy Court, Sandy lane, Woolacombe.**

**57243 Erection of one temporary agricultural workers dwelling & One agricultural building (amended plans) at Little Ivycott, Woolacombe.**

**Planning Permission Refused: None**

**183/2014 District Council Report** (the clerk read out a report submitted by Councillor Barker)

**Joint action with Torridge District Council** - Councillor Barker reported on the decision of Torridge District Council to stop sharing services with North Devon Council. This has lead to the situation where North Devon Council have recently appointed a new head of services for Waste and Recycling and will have to bear the entire costs.

**Cliff Stabilisation in Ilfracombe** – the District Council have agreed to undertake the stabilisation of the cliff about the fishermen’s store in Ilfracombe.

**Pay on Exit Car Parks** - a new trial will soon commence on the pay on exit scheme for a limited period.

**106 Money** - has been approved including the release of funding for the playing field in West Down.

**Solar Farm Application** - a new application of a solar farm just north of Ashford has been received and is in the first stage of public consultation.

**Councillor Wilkinson’s Civic Concert** – members thanked Councillor Wilkinson and all those involved for the invitation to the event held the day before.

**184/2014 Questions for the National Trust** - there were no questions this month

- 185/2014 Correspondence:** i) Invitation from Lynmouth Town Council - *contents noted*  
ii) Invitation from North Devon Voluntary Services Ltd – *contents noted*  
iii) Barnstaple Town Council- Environment School Saturday 11<sup>th</sup> October - *contents noted*  
iv) Letter from S Thornborough Re: Woolacombe Pharmacy. *Members felt that many of the issues had already been addressed by the council and the involvement of Mr Harvey M.P.*

**186/2014 Register of Outstanding Matters**

**Recycling Bins** – the clerk informed members that the two new recycling bins have arrived and will be installed with the remainder of the refurbished bins in the week beginning 23<sup>rd</sup> September. Thanks are due to Mr C Lock for his support in the scheme. Having spoken to the district council, arrangements for new locks to be fitted on the 6 pedestal bins in the two villages with broken locks and swinging doors.

**Local Plan Representation** – the planning policy team have acknowledged the comments made by the council and the applicant has been asked to supply all the necessary information in order for the proposal to go before the Social Housing Land Availability Committee later in the year.

**1<sup>st</sup> World War Commemoration** – the clerk reported that following discussion with the church and school, plans for the commemorative planting of trees in the meadow on November 11<sup>th</sup> have moved forward. The National Trust have agreed to order the trees and to assist with the preparation of the ground. It is believed that the costs may be met by a community grant from the A.O.N.B.

**Narracott Development - Planning Application 57953** – the clerk reported that Mr Sawyer from Ashlar Development came to the office on Wednesday 3<sup>rd</sup> to discuss the implications of the current planning application, and to address any concerns raised by immediate neighbours.

**187/2014 Vodaphone Rural Open Sure Signal** - Councillor Barron agreed to investigate the scheme and obtain advice as to whether the broadband speed was adequate for the system. *Members expressed disappointment that the recent investment into super fast broadband for rural areas in the South West did not extend to Morteohoe.*

**188/2014 Street Trading Woolacombe.** –Members agreed to await further information regarding the new Act due to come into force in October will be applicable in the Parish.

**189/2014 Parish Council Insurance**

*Members agreed to await further information from the following companies, Came & Company, Zurich Insurance and AON and that the Chairman and clerk make a choice regarding the best cover for the council.*

**189/2014 Meadow Playing Fields: Request for use of pitch and pavilion for 2014/15 season.** The clerk informed members that the Ilfracombe team who had used the facilities for the last ten years were no longer in the league. Members felt that it was important to encourage the use of the pitches and sport in general. They congratulated the club in its success over the last season. *Members agreed to the request from the Morteohoe and Woolacombe Teams to use the facilities at a rate of £10.00 per match and a donation if possible at the end of the season. Proposed. Seconded. Passed Unanimously*

**190/2014 Audit Report** - the annual audit return has been inspected by the external auditor and all found to be order and the following comment made:“ In our opinion the information in the annul return is in accordance with proper practices and no matter have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been followed.

*Members thanked the R.F.O. and Mrs Drew (internal auditor) for their hard work over the year.*

**191/2014 Matters Brought Forward with the Consent of the Chairman**

**King’s Troop** - Members were pleased to welcome back the King’s Troop to the Parish.

**Bonfire Night Display** – Councillor Webb asked members permission to use the Meadow for the bonfire night celebrations and outlined plans for the evening and the organisations involved in the event. These included; the N.D. Hospice; The National Trust; Woolacombe Fire Fighters and other voluntary groups.

**New Bins** – it was agreed to place one of the remaining ‘Jubilee’ bins in Woolacombe and one in Morteheo. The clerk was also asked to ensure that all the signage was completed on existing bins.

**Woolacombe Pavements** – following complaints from residents, the clerk was asked to place a notice in the W & M News requesting traders in Woolacombe to be considerate to pedestrians.

**Notices and ‘A’ Frames in the Parish** – the clerk was asked to contact the enforcement officer regarding the proliferations of notices in the village centre and at Mullacott .

**Tourism Association** - Councillor Woodman (also Chairman of the Tourism Association) informed members of a forthcoming meeting with representatives from Association, the National Trust and ‘Touchwood’ productions regarding ideas for the re-design of the Tourist Information Centre and a closer partnership with the Trust. Members welcomed the development and the proposed modernisation of the centre. It was agreed to look at the terms of the lease for the building.

**192/2014 Licence Application – None**

**193/2014 Cheques for Approval and Signature.**

The following cheques were signed prior to the meeting by two members:

103785	Mr K Ash	1,638.72
103786	Mr J Morgan	6.00
103787	Came & Company	175.70

The following cheques were approved and signed by two members at the meeting:

103788	A Tac Cleaning	1,706.60
103789	BFS	85.60
103790	Columbaria	84.00
103791	Crown Estate	1,050.00
103792	Glasdon	63.55
103793	GCSS	33.37
103794	Hi-Tec	120.00
103795	J&J Bins	138.66
103796	NDC	100.20
103797	Plandscape	79.94
103798	Tower	4.49
103799	Vanguard	2,269.20

103800	Wybone	1,342.85
103301	Staples	66.29
103302	Fircroft Signs	54,00
103303	Inland Rev Month 5	1,203.93
103304	Cancelled	
103305	Cancelled	
103306	Cancelled	
103307	Cancelled	
103308	S Hocking	1,194.46
103309	J Keiff	224.98
103310	D Hodges	937.72
103311	R Walker	807.44
103312	Kingsley	109.20

## Part 2

Correspondence not requiring discussion is available in the Council Chamber

## Part 3

### Confidential Matters

**194/2014 Mullacott Riding Stables** – the clerk was asked to write to the stables requesting a reply to the earlier letter in order to fulfil the requirements of the council's insurers.

### Correspondence to Note:

1. Devon Talk - D.C.C. Magazine plus Monthly News Round-Up.
2. Junk Mail - Community Recycling Network
3. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon
4. Devon Senior Voice - Newsletter.
5. Health Watch Voices

Yours faithfully

*Sally Hocking*

*The minutes of previous meetings are available from the Parish Clerk*

*The order of the agenda items may be altered with the consent of the chairman*

**Date of the next meeting: Monday October 20<sup>th</sup> 2014 at 7 p.m.**

The meeting ended at 8.30 p.m.

**Minutes of the site meeting of Mortehoe Parish Council held at 3 Chichester Park, Woolacombe at 4.30 p.m. on the 16<sup>th</sup> September 2014.**

**Present: Members: S Woodman, (Chairman), D Duffield, M Wilkinson and E Bond.**

**Clerks: S Hocking**

**Also Present: 2 members of the public**

**57701 Extension to dwelling & conversion of garage & proposed  
boundary treatment & landscaping to rear garden  
(amended plans & description) at  
3 Chichester Park, Woolacombe.**

1. Members felt that there were issues regarding privacy and overlooking for neighbouring properties caused by several aspects of the changes, which had taken place at the property. These included the extension and changes to the original Juliet balcony. Members felt that the alteration to the permitted plans for the balcony had been carried out with no regard to the privacy of neighbours. Members suggested that the balcony should be reduced in size and privacy screen incorporated.
2. Members raised concerns regarding the amount of landscaping work which had taken place without planning permission and the impact that these changes had on neighbouring properties. They felt that landscaping work and planned erection of fences would lead to a loss of light, loss of privacy and loss of amenities (views) for the neighbours on either side.

***Proposed REFUSAL. Seconded. PASSED UNANIMOUSLY***