

## **Minutes of the Finance Meeting held on November 17<sup>th</sup> 2014 at 6.30 p.m. at the Council Chamber, The Esplanade, Woolacombe.**

**Present:** M Wilkinson, G Webb, R Lamb (6.50), S Woodman, (Chairman)  
D Duffield, D Barron and K Cook

**Also Present:**

**Clerks:** Mrs Keiff and Mrs Hocking

**212/2014 Apologies for absence: Councillor Bond; Richards : Barker and P.C. Kirk**

**213/2014 Declaration of interests:**

**Councillors: Barron; Webb and Wilkinson declared a personal interest in item 216/2014 as members of ‘Friend of the Morteohoe Museum ‘**

**Councillor Wilkinson declared an interest in item 216/2014 and as Parish Council representative on the Village Hall Committee**

**The clerk declared an interest in item 216/2014 and 228/2014 Planning Application 58343 as a member of the Village Hall committee**

**214/2014 To consider the estimated accounts for the current financial year from 1/4/14 to 31/3/15 (Attached)**

Members considered the accompanying figures and asked for clarification from the R.F.O .on a number of entries. After more questions to Mrs Keiff , it was ***Proposed to accept the estimated accounts. Seconded. Passed Unanimously.***

**215/2014 To consider the following Parish Requirements:**

- i) **Marine Drive Resurfacing Fund** *It was agreed to leave the fund at £16,000*  
**Combesgate Toilets** - *it was agreed to investigate the costs involved in the conversion of the existing toilets to a dual toilet and work space for the Parish groundsman.*
- ii) **Machinery Requirements: None**
- iii) **Play Areas** - *the clerk agreed to further investigate the supply of play bark in Morteohoe Play Area.*
- iv) **Cemetery Upkeep** - *it was agreed to replace two concrete plinths for the memorial plaques which cracked last winter. Approx cost £500*
- v) **Parish Paths** – *It was agreed to tarmac the path and to consider the matter again once additional tenders had been received*

**216/2014 The following requests from Charities:**

**i) Woolacombe and Morteohoe Luncheon Club** – *Agreed as per last year £16 per meeting plus £650 Community Transport Association*

**i) Woolacombe in Bloom** - *Agreed £300.*

**ii) Morteohoe in Bloom** - *Agreed £300*

**iii) Woolacombe Village Hall** – *Agreed £100 ( It was also agreed to discuss further Parish Council support for the hall*

**iv) Morteohoe Museum** – *Agreed £100*

**217/2014 Allocate the anticipated balance of funds at 31/3/15**

<b>Estimated Balance 1.4.15</b>	<b>£ 41,660.28</b>
<b>Working Balance/Reserves</b>	<b>£ 1,700.28</b>
<b>Machinery Rep/Main Fund</b>	<b>£ 3,000</b>
<b>Marine Drive Maintenance</b>	<b>£ 16,000</b>
<b>Cemetery</b>	<b>£ 2,250</b>
<b>Property Repairs/Improvements</b>	<b>£ 10,000</b>
<b>Crown Estates legal fees</b>	<b>£ 500</b>
<b>Special Award (Mr Mullins)</b>	<b>£ 200</b>
<b>Hedge Cutting –specialist work</b>	<b>£ 300</b>
<b>Play Area Repairs</b>	<b>£ 1,650</b>
<b>Crown Estates Backdated Rent</b>	<b>£ 1,000</b>
<b>Meadow Pavilion additional lights</b>	<b>£ 500</b>
<b>Cemetery Plinths</b>	<b>£ 500</b>
<b>Cemetery shoring Equipment</b>	<b>£ 1,500</b>
<b>Meadow: Goal posts</b>	<b>£ 860</b>
<b>Grass Protector Rings</b>	<b>£ 500</b>
<b>Floor covering</b>	<b>£ 200</b>
<b>Stackable Tables</b>	<b>£ 400</b>
<b>Total</b>	<b>£ 41,660.28</b>

It was *Proposed* to accept the anticipated budget. Seconded. *Passed Unanimously*.

**218/2014 To consider the proposed Budget for 2015/2016 (attached)**

*It was Proposed and Seconded to adopt the Proposed Budget. Passed Unanimously*

**219/2014 To consider the application for parish grant for payment in 2015/2016**

*It was Proposed and Seconded to apply for a Parish Grant. Passed Unanimously*

**220/2014 To consider the amount of precept to be requested in 2015/2016**

*It was Proposed and Seconded to notify the North Devon District Council that the council wished to impose a Precept of £32,00 Passed Unanimously*

**221/2014 Marine Drive Charges – It was Proposed to increase the prices in 2015 by £5.00 on all season permits for both Marine Drive and Morteheo Car Park.**

*Seconded. Passed Unanimously. £45 and £85. It was also agreed to investigate the installation of a power supply, barriers and ticket machines for Marine Drive*

**The meeting ended at 7. 30 p.m.**

**Next Meeting April 2015**

**Minutes of the meeting of Morteohoe Parish Council held in the Council Chamber, The Esplanade, Woolacombe, on Monday 17<sup>th</sup> November 2014 at 7.00 p.m.**

**Present:** M Wilkinson, G Webb, R Lamb (6.50), S Woodman, (Chairman), D Duffield, D Barron and K Cook

**Also Present:**

**Clerks:** Mrs Keiff and Mrs Hocking

**222/2014 Apologies for absence: Councillor Bond; Richards : Barker and P.C. Kirk**

**223/2014 Public Speaking Time - There were no representations to speak**

**224/2104 Police Report** – The clerk read out the following report from the Police:  
**Crime Figures** - From 1 October 2014 to date there have been 5 reported crimes, compared to 7 reported crimes for the same period in 2013. 2 of the reported crimes were linked as they were part of the same incident. This included the taking of a motor vehicle without the owner's consent and being in charge of a motor vehicle whilst over the alcohol limit. The other crimes included a common assault, being drunk and disorderly, and a theft from an arcade machine which all occurred at local holiday parks.

**12 monthly figures:** Reported crimes for the twelve months to today total 77, compared to 97 for the same period in 2013.

**225/2014 Declaration of interests:**

**Councillors: Barron; Webb and Wilkinson** - declared a personal interest in item 216/2014 as members of 'Friend of the Morteohoe Museum '

**Councillor Wilkinson**- declared an interest in item 216/2014 and as Parish Council representative on the Village Hall Committee.

**The clerk** - declared an interest in item 216/2014 and 228/2014 Planning Application 58343 as a member of the Village Hall committee

**226/2014 Minutes:**

It was ***Proposed to*** approve as a correct record and sign the minutes of the Parish Council Meeting held on October 20<sup>th</sup> 2014 at 7 p.m. at the Council Chamber. ***Seconded. PASSED UNANIMOUSLY.***

**227/2014 . County Council Report – There was no report this month.**

**228/2014 Planning**

**58146 Erection of two balconies  
at Lundy House Hotel, Morteohoe.**

Application already determined.

**58214 Retrospective application for the erection of an agricultural shelter for a temporary period of 3 years to serve an establishing fruit & vegetable business on the site at Land off Pool Lane, Morteohoe.**

Members had no objections to this proposal. ***Proposed APPROVAL. Seconded PASSED UNANIMOUSLY.***

**58128 Demolition of existing dwelling & erection of replacement dwelling(amended plan) at Bracken Corner, North Morte Road, Morteheo.**

Members felt that the amendments to the plans had no bearing on their observations made at the October meeting and repeated their objections:

Members felt that the proposed building compromised the visual integrity of the surrounding landscape and expressed considerable concerns at the plans. They felt that:

1. The building was out of keeping within the landscape and the design was inappropriate in the rural setting within an A.O.N.B and Coastal Preservation Area.
2. They felt that the sheer scale and bulk of the proposed building represented an over intensification of the plot.
3. Members were concerned at the very narrow access to Bracken Corner.

***Proposed REFUSAL. Seconded PASSED UNANIMOUS***

**58342 Replacement of roof, alterations to building with adaptations to fire escape & installation of solar panels to roof at Woolacombe Village Hall, Beach Road, Woolacombe.**

Members had no objections to the plans but suggested that the solar panels be constructed on non-reflective materials if possible.

***Proposed APPROVAL. Seconded PASSED UNANIMOUSLY.***

**Planning Permission Received:**

**58131 Agricultural building works prior notification for erection of forestry building at Spreacombe Manor, Spreacombe, Braunton.**

**57953 Conversion, alteration & redevelopment to form apt hotel comprising 55 holiday let apartments; hotel reception & administration area; cleaning & portorage areas; restaurant with ancillary bar; visitors games room; surf board store; other hotel facilities, basement level parking area & associated works at Narracott Hotel, Beach Road, Woolacombe.**

**58109 Erection of one unit of holiday accommodation at Crows Nest, Morteheo.**

**58066 Erection of raised platform at Admirals Lodge, Morteheo.**

**Planning Permission Refused: None**

**JDH/B10252 Highways Act 1980 Wildlife and Countryside Act 1981 Devon County Council (Footpath Nos, 11,12, 14, and 14a Morteheo) Public Path diversion and statement modification orders 2014**

**229/2014 District Council Report**

**Planning Meeting Re: 3 Chichester Park** – Councillor Wilkinson reported on forthcoming meeting with the owner of the property and neighbouring properties.

**Parade House** - Councillor Wilkinson reported on his attendance at a meeting with representatives of the planning department regarding this property.

**Europa Park** – The ongoing changes to the entrance to the site are being investigated by planning enforcement.

**West Hill Solar Farm** – Councillor Wilkinson informed members of a forthcoming planning application for the doubling in size of the solar farm at this site.

**Hydrogen Storage Plant** – West Down Parish Council had also considered a recent application for a hydrogen storage plant to allow for the storage of excess energy from the wind farm.

**Fullerbrook Noise Survey** – North Devon Council have published the results of extensive noise surveys carried out over the area, which showed that some of the turbines contravened the current guidelines.

#### **230/2014 Questions for the National Trust**

**Annual National Trust meeting** – members agreed to the National Trust’s request for the meeting to take place on January 26<sup>th</sup> at 1.30 p.m.

**Annual Parish Council Party** - it was agreed to hold the event on the 16<sup>th</sup> January 2015

#### **231/2014 Correspondence: i) Letter and petition from Nick Harvey and Brain**

**Greenslade Re: Highways Cuts** - members agreed with the sentiments expressed in the letter and felt that the proposed cuts could have a detrimental effect on road safety in the County. They were particularly concerned at the proposal to stop the refilling of grit bins and the detrimental effects that this would have on rural communities especially in the light of the widespread support for the introduction of the snow warden scheme across the county.

**ii) Letter from the Local Government Boundary Commission Re: Electoral Review of Devon** – members heard how the electoral review will recommend new electoral arrangements for D.C.C. In particular it will propose:

- The total number of councillors elected to the council
- The number of divisions
- The number of councillors representing each division
- Division boundaries
- Names of divisions.

Members had no strong views on the matter

The full plans can be found at [www.lgbce.org.uk](http://www.lgbce.org.uk)

#### **232/2014 Register of Outstanding Matters**

**South Street Mud** – following heavy rain a substantial quantity of mud slid from the building site and onto the pavement and road. The clerk reported that the problem was alleviated when the scheduled laying of turf took place. The contractors will also be turving the Parish Council owned bank and replacing the scrubs.

**School Path** – following complaints, D.C.C. have been contacted by both the council and the school with requests to undertake clearance work on the path as the bushes now obscure street lights. I have also asked for a visit from the dog warden to both the school surrounds and the Meadow Playing Fields.

**N.D. C. Car Park Regulations** – the clerk informed members that Marine Drive, The Morteohoe Resident’s Car Park, the Cemetary and Woolacombe Village Hall have been included in the district council’s car park regulations which allow enforcement when required.

**Woolacombe and Morteohoe Luncheon Club** – four representatives from the council responded to the invitation from the organisation to attend the fortnightly lunch on November 11<sup>th</sup>

**‘See Hear on Wheels’** – the clerk informed members that she had been approached by the charity for suggestions for a suitable location for a specially equipped mini bus to visit the community on a regular basis. As part of Living Options Devon, this facility offers people a place where anyone with sensory impairment can try out and borrow specialist equipment. They can also get advice on the use of mobile phones, tablets and computers and meet other people in similar circumstances. The Village Hall committee have agreed to the use of the car

park on a fortnightly basis. Members suggested that perhaps the bus could also visit Morteohoe and The Esplanade in Woolacombe .

**1<sup>st</sup> World War Commemoration Tree Planting Meadow on November 11<sup>th</sup> –**

Around 60 people attended the event in the Meadow including 30 children from Woolacombe Primary School year 6 who read specially composed poems and performed songs for the event. Two of the older residents Mr Michael Pitt B.E.M. and Sir Michael Knight helped with the planting of the 30 trees alongside representatives of those named on the war memorial, local people and the school children.

**Thanks** have been received from Mr Pitt and the vicar to the council for organising the event and are due to the National Trust for their help throughout the project and to Dave Edgcomb from the North Devon A.O.N.B who agreed to a grant for the event and who also planted a tree.

**233/2014 Street Lighting , Morteohoe. Consultation with Devon County Council**

Members repeated the observations made in 2011 on this matter and stated that:

1. Members felt that because of the holiday nature of the village and the number of late night licences, it was appropriate that the street lights should remain on throughout the night in Woolacombe village centre, South Street and along the Esplanade.
2. They suggested that perhaps the lights could be switched off in the winter at an earlier time when there wasn't the large volume of holiday makers in the area. (November 7<sup>th</sup> – 1<sup>st</sup> March)
3. They also requested that the lights on junctions to other roads will kept on throughout the night.
4. Following the last consultation, there was a specific request for the light at the top of the steps on Chichester Park (25) to be kept on throughout the year.

**234/2014 Matters Brought Forward with the Consent of the Chairman**

**Blocked Drains** - the clerk was asked to report the following blocked drains: Beach entrance (following recent road works): South Street drains; Bank Terrace; Rockfield Road: Sandy Lane and Damage Barton.

**Sunken Road** – at junction of Barton Road and Beach Road

**Footpath 9 below the Royal Hotel** – drainage work required.

**Caravan Sign** - has been damaged.

**BT Broadband** – the clerk was asked to investigate when the new system is likely to be live.

**Fire Works** - Councillor Webb reported that, despite the poor weather, the evening had raised approximately £2,000. *Members congratulated Mr Webb and his helpers on their hard work.*

**235/2014 Licence Applications: None**

**236/2014 Cheques for Approval and Signature.**

**The following cheques were signed by two members prior to the meeting:**

27	103338	S McCarthy	541.50
27	103339	L & G Maintenance	249.95
27	103340	K Ash	1,654.02

**The following cheques were approved and signed by two members at the meeting:**

17	103341	N.Trust	43,955.63
17	103342	N.Trust	279.97
17	103343	R Walker	980.05
17	103344	D Hodges	1,152.77
17	103345	S Hocking	1,182.45
17	103346	J Keiff	224.98
17	103347	I.R. Month 7	1,170.33
17	103348	S.W.W.	1,516.49
17	103349	Mullacott Caravans	22.49
17	103350	Plandscape	249.95
17	103351	Columbaria	84,00
17	103352	Jewson	127.54
17	103353	B.F.S.	102.60
17	103354	Simpsons	195.84
17	103355	J & J Bins	69.33
17	103356	GCSS	19.74
17	103357	Royal British Legion	34.00
17	103358	A Tac Cleaning	559.10
17	103359	Gliddon & Squire	54.55
17	103360	Staples	103.10
17	103361	Signed in error	

**Part 2**

**Correspondence not requiring discussion is available in the Council Chamber**

**Part 3**

**Confidential Matters**

**Correspondence to Note:**

- 1. Devon Talk - D.C.C. Magazine plus Monthly News Round-Up.**
- 2. Village Green**
- 3. Junk Mail - Community Recycling Network**
- 4. 'Everyone's Tomorrow' – Newsletter from Senior Council Of Devon**
- 5. Devon Senior Voice - Newsletter.**
- 6. Health Watch Voices**

Yours faithfully

*Sally Hocking*

*The minutes of previous meetings are available from the Parish Clerk*

*The order of the agenda items may be altered with the consent of the chairman*

**Date of the next meeting: December 15<sup>th</sup> 2014 at 7 p.m.**